



Jiff - How to Register

Instructions for Eaton employees

From a Mobile Device:

1. Download the Jiff - Health Benefits app from the Apple Store or Google Play



2. Activate your account using the Jiff token **Eaton** and enter your employee ID without the "E" or leading 0's to verify your account.
3. Enter your email address and password to create an account.

From JOE:

1. From JOE, go to HR Services, click on My Benefits.
2. Click on Eatonbenefits.com.
3. Add a password to set up an account for mobile access or outside of JOE access.
4. Once you set up your account, you will be entered directly into Jiff on subsequent log-in with single sign on.

From the web:

1. Go to app.jiff.com. Click on Register button.

2. Activate your account using the Jiff token **Eaton** and enter your employee ID without the “E” or leading 0’s to verify your account.
3. Enter your email address and password to create an account.
4. On subsequent login attempts, click Sign In button.

Instructions for spouses/domestic partners

There are two options for your spouse/domestic partner* to register for Jiff – Health Benefits.

Option 1 - Employee invites a spouse/domestic partner:

1. Log in to Jiff.
2. Click the More tab.
3. Select MySpouse/+1 and enter your spouse/partner’s email address.
4. An invitation will be sent to his/her email inbox with a unique token to register for Jiff.

Option 2 - Spouse/domestic partner registers for Jiff directly:

1. Spouse/partner downloads the Jiff - Health Benefits app from the Apple Store or Google Play or visits app.jiff.com.
2. On the registration page, enter the employee’s Eaton employee ID (without the E or leading 0’s) + s. (For example: Enter “417s” if the full employee ID is “E000417”).
3. Enter spouse’s email address and password to create an account.

* If your spouse/domestic partner is also an Eaton employee, he/she should follow the employee instructions, but he/she will not be able to use the JOE direct access option.

What will I see when I first go onto the app?

1. You will see a brief welcome video that ends with the Jiff Powered slide. Click continue to move forward.
2. Next you’ll see some brief welcome screens that give an overview of what the app can do.
3. Next you will need to read and acknowledge the Disclosure statement.
4. Next you will be asked if you want to update your name or add a picture.
5. Finally, you will be asked which programs you want to join. Click join at the bottom to select. Then you are ready to use the app.